

## AGENDA

**BROOKLINE HOUSING AUTHORITY  
BOARD OF COMMISSIONERS – REGULAR MEETING  
50 PLEASANT STREET  
TUESDAY, NOVEMBER 21, 2017, 4:30 PM**

1. Call to Order	
2. Board Reports	No votes
3. Executive Director Report	No votes <ul style="list-style-type: none"><li>• Program updates</li><li>• Follow-ups on resident concerns</li><li>• Construction updates</li></ul>
4. Resident Association Reports	No votes
5. Consent Agenda	Vote to approve Consent Agenda, Items 5.A. thru 5.F.
A. Approval of Minutes	Vote to approve the minutes of the Regular Meeting held on October 10, 2017.
B. Funding Award	Vote to accept an annual award of capital funds from DHCD for FY 2020 in the amount \$491,838.17.
C. Final Completion	Vote to approve Final Completion of the Egmont St. wall replacement project with DeMelo Construction Services Corp.
D. Change Order	Vote to approve Change Order #2 to the contract with Laracy Electrical Contractors, Inc. for the emergency generator upgrade at 50 Pleasant St., increasing the contract completion date by 82 days to December 22, 2017.
E. Change Order	Vote to approve Change Order #1 to the contract with SRC Roofing, Inc. for the Trustman Apartments partial roof replacement project in the amount of \$13,700.89, increasing the contract amount to \$86,100.89.
F. Substantial Completion	Vote to approve Substantial Completion of the Trustman Apartments partial roof replacement contract with SRC Roofing, Inc.

6. Approve 501(c)(3) Application and Governance Policies	Vote to approve application to the IRS for tax-exempt status for the Brookline Housing Authority Corporation (BHAC) and to approve Governance Policies for the BHAC, as described in the memo dated November 17, 2017.
7. Contract Award for Seniors Services	Vote to approve a contract award to Springwell, Inc. for service coordination at 61 Park St. and 50 Pleasant St. in the annual amount of \$84,162, for a three-year term, renewable for an additional two-year term.
8. Update on Egmont Courtyards	No votes. Informational item on plans for renovating the courtyards at Egmont St.
9. BHA Pet Policy	No votes, for discussion. Memo on BHA and Peer Organization Policies Regarding Dogs.
10. Other Business	No votes
11. December Board Meeting	Tuesday December 12, 2017, 4:30 pm at 90 Longwood Ave.