

**Brookline Housing Authority (BHA)
Request for Qualifications
for Owner's Project Management (OPM) Services**

The BHA seeks qualified firms or individuals to provide OPM services for the planning, design, pre-construction and construction-related activities for the renovation of O'Shea House. Located at 61 Park Street in Brookline, MA, O'Shea House is a 100-unit elderly/disabled mid-rise property that will be substantially renovated using the federal Rental Assistance Demonstration (RAD) program and tax-exempt bond financing. The buildings will be rehabbed with residents in-place and will be subject to MGL Ch. 149, Building Construction Contracts. We intend to utilize the Chapter 149A Construction Manager at Risk process. It is expected that financing for the property will close in the first quarter of 2019 with construction to begin in early March.

Fee to be negotiated.

The RFP will be available on June 27, 2018 at biddocsonline.com and on the BHA website at brooklinehousing.org/public-bids.

Each respondent must submit one (1) signed original and three copies of its proposal. In addition to the hard copies, respondents must submit one exact copy of the proposal on a flash drive in Microsoft Office (2010 version or later) or Adobe PDF format. The original signed hard copy must be clearly labeled as such. If there are any differences between the original and any of the copies (or the electronic copy of the Proposal), the material in the hard copy original will prevail. **The proposal must be submitted no later than 4 pm on July 24, 2018.** Proposals received after this deadline will not be accepted.

Proposals should be delivered to: Patrick Dober, Executive Director and Chief Procurement Officer, Brookline Housing Authority, 90 Longwood Ave, Brookline, MA 02446

Pre-bid conference and site visit will be conducted on July 11, 2018 at 61 Park Street, Brookline, MA.

Inquiries or requests for clarification of the RFP must be submitted to:

mmaffei@brooklinehousing.org by July 16, 2018 at 5:00 pm. Responses will be provided through addenda that will be posted to biddocsonline.com and the BHA website. Please note: to automatically receive notification of addenda postings, firms and individuals must be registered as solicitation holders for this project on BidDocs ONLINE.

The BHA reserves the right to reject any proposals, to cancel this RFP and to waive informalities if it is in the public interest to do so.

M/WBE & Section 3 certified firms are encouraged to apply.