

Documentation of Preference/Priority Status

Below is a list of the Federal Preferences and State Priorities that we consider when selecting applicants from our waiting lists. The documentation required to be granted a preference/priority is outlined below each heading. Without this documentation you will be considered a Standard Applicant and will be placed on the waiting lists as such.

Preferences for Federally Funded Public Housing are as Follows:

- Victim of disaster (fire, flood, hurricane etc.) (within the last 6 months)
- Victim fleeing domestic violence (within the last 6 months)
- Local Preference

Documentation of Displacement Due to Natural Disaster:

- Proof of Primary Tenancy in the building/unit (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Copy of a fire report indicating that the fire was not due to negligence or intentional act of the applicant or a household member
- Certification of a natural disaster from a government agency
- Proof of application to local housing authority and/or housing search form
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing (shelter letter or letter from a social worker)

Documentation of Displacement Due to Domestic Violence:

- If available, copy of police reports, medical reports, and current restraining order
- If available, a letter to completed by a physician, licensed social worker, a domestic violence shelter advocate, court of law, government or law enforcement agency;
- Proof of primary residency where the domestic violence occurred; (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Proof that the Applicant is still homeless as a result of domestic violence;
- Proof of application to local housing authority and/or housing search form;
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing

Documentation of Local Preference:

- Copy of the lease or notarized letter from the landlord certifying the property is located in Brookline
- A recent utility bill for that address in the applicant's name
- OR**
- Paystubs or notarized letter from the employer certifying the business is located in Brookline

Priorities for State Funded Public Housing are as Follows:

- Displacement due to Natural Disaster (within the last 6 months)
- Displacement due to Public Action (within the last 3 years)
- Displacement due to Code Enforcement (within the last 6 months)
- Displacement due to No Fault Eviction (within the last 6 months)
- Displacement due to Fleeing Domestic Violence (within the last 6 months)
- Displacement due to Severe Medical Emergency (within the last 6 months)
- Veterans' Preference
- Local Preference

Documentation of Displacement due to Natural Disaster:

- See the description under ***Preferences for Federally Funded Public Housing***

Documentation of Displacement due to Public Action:

- Proof of Primary Tenancy in the building/unit (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Certification from the appropriate governing agency
- Proof of application to local housing authority and/or housing search form;
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing (shelter letter or letter from a social worker)

Documentation of Displacement due to Code Enforcement:

- Proof of Primary Tenancy in the building/unit (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Certification from the appropriate governing agency
- Proof of application to local housing authority and/or housing search form;
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing (shelter letter or letter from a social worker)

Documentation of Displacement due to No Fault Eviction:

- Proof of Primary Tenancy in the building/unit (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Notice To Quit, Summary Process Summons, and Judgment for Possession; or
- Certification from the owner deemed appropriate by the BHA
- Proof of application to local housing authority and/or housing search form;
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing (shelter letter or letter from a social worker)

Documentation of Displacement due to Domestic Violence:

- See the description under ***Preferences for Federally Funded Public Housing***

Documentation of Displacement due to Severe Medical Emergency: *No applicant shall receive this priority unless it can be demonstrated that displacement was due to a severe medical emergency suffered by applicant or a member of applicant's household.*

- Proof of Primary Tenancy in the building/unit (lease **or** notarized letter from the landlord and a recent utility bill for that address in the applicant's name)
- Medical statement from your physician
- Documentation of current housing situation
- Proof of application to local housing authority and/or housing search form;
- Proof that applicant has not found permanent replacement housing and/or has not refused an offer of permanent housing (shelter letter or letter from a social worker)

Documentation of Local Preference:

- See the description under ***Preferences for Federally Funded Public Housing***

Documentation of Veteran Preference:

Any veteran applying for Chapter 200 state funded family housing receives this preference. The order of preference is as follows: 1. veterans with service-connected disability; 2. families of deceased veterans whose death was service-connected and 3. all other veterans.

- Any applicable documentation accepted by or obtained from the Veterans' Administration.